

Program Requirements

All College Achievement Program students must meet the following requirements in order to successfully complete the program:

1. **Grades & State Exit Exams**

All prep courses must be completed with a grade of “C” or better. Grades of “C-” or lower will not be accepted. Some of the prep courses require students to also pass a state exit exam in addition to earning a “C,” in order to successfully complete the course. If this grade is not achieved students will retake the course in the next semester.

2. **Timeline for Course Completion**

Students must complete their prep course requirements within 3 semesters of starting their first prep course. For example, if a student begins prep courses in Fall semester they have through Spring and Summer semesters to finish all prep course work.

Important: Failure to enroll in a required preparatory course(s) could result in your UCF courses being administratively dropped by your academic advisor. On a student’s third attempt to complete the same prep course they will be charged out-of-state tuition rates.

3. **Course Sequences**

Once a CAP student begins a prep course sequence they are required by the state of Florida to complete all courses associated with that sequence. There are no options for opting or exempting out of courses once a sequence has been started.

4. **Fee Payment**

Students are responsible for paying all fees associated with their prep courses in a timely manner. Prep courses are paid for via each student’s myUCF account.

5. **Advising**

Students must complete an academic advising appointment with their academic advisor prior to the withdrawal deadline each semester. This includes Summer B, Fall and Spring semesters of the freshman year.

6. **All Courses Must be Completed**

It is important that CAP students understand that completing all prep courses they test into is required by the state of Florida. Delaying completion of prep courses will negatively impact a student’s ability to complete other courses required for their degree.

CAP students are also strongly encouraged to participate in opportunities throughout the year that will allow them to connect to the UCF campus environment and also help them build upon their academic and study skills.