



Academic advising is one of the most important services provided at UCF and can impact your successful progression to graduation. All First-Time-in-College (FTIC) students are assigned an academic advisor from FYAE who will assist them during their first year of college unless they are advised by Academic Services for Student-Athletes (ASSA).

- **Know your advisor.** Your assigned advisor may have changed since orientation. Contact the FYAE office in Howard Phillips Hall 116 to verify your assigned academic advisor.
- **Make an appointment.** You can make an advising appointment by calling FYAE at 407/823-3789 or by coming by the office. Pay attention to the time of the appointment you make. Write the appointment day and time down.
- **Have a plan.** Use your degree audit as a guide to plan the classes for your next semester. Your advisor will review your classes and give you feedback. We recommend that you do not come to your appointment empty handed! Your advisor is there to guide you through decisions, but not make them for you.
- **Write down your questions.** Writing down questions helps you remember why you made the appointment in the first place. This also helps you use your appointment time more efficiently.
- **Research.** Check the [UCF Undergraduate Catalog](#) for requirements for majors you are considering or for [General Education Program](#) requirements. If something is confusing, your advisor will be happy to clarify it for you. However, you should do the initial research and try to answer the questions yourself.
- **Be on time!** Arrive at the office on time, or even a little early. This will ensure that you will be able to spend plenty of quality time with your advisor.
- **If you have to cancel your appointment.** Please call and cancel the appointment. There are many students wishing to meet with academic advisors.