The degree audit is not an official UCF transcript. It is a road map of what courses you have taken and what you must take to earn your degree and to graduate. It also shows:

- Your overall and your UCF GPA.
- The courses required for your degree.
- The grades for courses you have passed, failed, or repeated.
- The courses you still must complete.
- How classes count towards your degree.

You can get a degree audit from your academic advisor or you can print one from your myUCF account. The following steps will help you read and understand your degree audit:

1. Go to [https://my.ucf.edu/](https://my.ucf.edu/) and login.
2. Click on Student Self Service.
3. Click on the drop-down menu in the “other academic…….” box.
4. Click on Degree Audit then click “Go” arrow.
5. Click “Submit Report” and then “OK.”
6. Click the Results tab.
7. Click “Refresh” every few seconds until the words “View Audit” turns blue.
8. Click “View Audit”

At this point, you may look at many options to see what progress you are making with General Education classes, progress toward your major, your current grade point average (GPA), AP, IB or dual enrollment classes, etc. Pluses (+) indicate that you have credit for that section or class and minuses (-) indicate you still must complete the requirement in that section or class. For further clarification on how to read a degree audit meet with your academic advisor.