



A **major** area of study is required to complete a bachelor’s degree in a chosen subject area. A list of majors is available in the [UCF Undergraduate Catalog](#).

A student may declare a major at any point from the first semester of enrollment up to the completion and core requirements for an intended major. The following steps will help you declare a major:

- Step 1.** Go to: “<https://my.ucf.edu>”.
- Step 2.** Click on: “**Student Self Service**”.
- Step 3.** Click on the drop-down menu “**other academic**” box.
- Step 4.** Click on “**Change Major Request**”.
- Step 5.** Read the instructions and click on “**Next**”.
- Step 6.** Click on “**Add**” in the major box.
- Step 7.** Click on the **magnifying glass** to select college of major.
- Step 8.** Click on the **magnifying glass** to select specific major.
- Step 9.** Click on “**Look Up**” and select specific major.
- Step 10.** If the major asks you to choose a specific track, click the **magnifying glass** next to “track” and select your intended track.
- Step 11.** Click on “**Next**” and then “**Submit**”.

The screenshots show the 'Academics - Undergraduate an' interface. The first screenshot shows a dropdown menu with 'other academic...' selected and 'Change Major: Request' highlighted. The second screenshot shows a 'Major' box with 'Marketing Pending' and buttons for 'Add', 'Change', and 'Delete'. The third screenshot shows a 'Look Up Requested Major/Minor/Cert.' search box with a search field and buttons for 'Look Up', 'Cancel', and 'Advanced Lookup'.

A **minor** is a complement to a bachelor’s degree requiring 18 or more credit hours of course work in a chosen subject area. Check the [UCF Undergraduate Catalog](#) for a list of approved minors. A student may declare a minor at any point from the first semester of enrollment and no later than the submission of the "Intent to Graduate Form" in the Senior Year.

Minors are optional unless required by a specific major. See the catalog for a list of Academic Minors by College and the section in the catalog where minors are listed alphabetically. The following steps will help you declare a minor:

- Step 1.** Go to: “<https://my.ucf.edu>”.
- Step 2.** Click on: “**Student Self Service**”.
- Step 3.** Click on the drop-down menu “**other academic.....**” box.
- Step 4.** Click on “**Change Major Request**” even though declaring a minor.
- Step 5.** Read the instructions and click on “**Next**”.
- Step 6.** Click on “**Add**” in the minor box.
- Step 7.** Click on the **magnifying glass** to select college of minor.
- Step 8.** Click on the **magnifying glass** to select specific minor.
- Step 9.** Click on “**Look Up**” and select specific minor.
- Step 10.** Click on “**Next**” and then click on “**Submit**”.

The screenshots show the 'Academics - Undergraduate an' interface. The first screenshot shows a dropdown menu with 'other academic...' selected and 'Change Major: Request' highlighted. The second screenshot shows a 'Minor' box with 'Mass Communication Minor' and buttons for 'Add', 'Change', and 'Delete'. The third screenshot shows a 'Look Up Requested Major/Minor/Cert.' search box with a search field and buttons for 'Look Up', 'Cancel', and 'Advanced Lookup'.